ANNEX C

COLLEGE GREEN HOSTEL GUEST REQUEST FORM
Applicant/Host Information

1. Name of Resident : _____
2. Unit & Room No. : _____
3. Course of Study/Faculty : _____
4. Contact number : _____
5. E-mail Address : _____

_____

Guest Information

1. Relationship to Applicant : _____ *Male/Female*
2. Check-in Date : _____
3. Check-out Date : _____
4. Stay Duration : _____ *night(s)*
5. Name (as on passport) : _____
6. Passport number : _____
7. Nationality : _____
8. Year of Birth : _____

Remarks : _____

Consent by Housemates

Name	**Signature**
1. _____	_____
2. _____	_____
3. _____	_____

- I certify that the above information is accurate and complete.
- I understand that resident who provided false statements or information is subject to disciplinary action and/or termination of housing services by the Lee Kuan Yew School of Public Policy, National University of Singapore.

_____ _____
Applicant Name Signature Date

** Please **submit** the completed form with consent signatures of housemates to **CG-DRH Management Office** for processing at least **7 days before the arrival** of your guest.*CG-DRH Management reserves the right to reject application in accordance with the latest rules & regulations and when it deems fit. *__The same guest(s) cannot be hosted by different residents__.*

For processing by CG-DRH Management

Entitlement: _____ Utilised: _____ Approved/Not Approved

Balance : _____ Signature: _____