

FUNDED INTERNSHIP PROGRAMME (FIP) APPLICATION FORM (AY 2014/15)

Application Instructions:

1. Complete this form and prepare the required supporting documents.
2. Provide a letter confirming the details of the internship. This letter must
 - a. state your full name and confirm that you have been offered an internship
 - b. be issued by the organisation
 - c. state the start and end dates, as well as duration of the internship
 - d. declare that the internship is unpaid and that it is a full-time position (approximately 30 hours or more a week)
3. Provide a personal statement which clearly articulates how the internship fits into your academic or career goals and how it will advance the LKYSPP mission
4. Attach your current resume
5. Email the application form and all supporting documents to **<applications have closed for Summer 2015 internships>**.

PART A: STUDENT'S PARTICULARS

Student's Name	:	
Matriculation No	:	
NUS Email Address	:	
Contact No.	:	
Country of Origin	:	

PART B: INTERNSHIP INFORMATION

Name of organisation	:	Type of Organisation - Please tick where applicable:
		<input type="checkbox"/> NGO <input type="checkbox"/> Multilateral <input type="checkbox"/> Private <input type="checkbox"/> Government
Location of organisation or branch (city, state, country)	:	
Name and designation of supervisor	:	
Email address	:	
Contact no.	:	

Description of your role as an intern :	
Number of hours a week :	
Duration of Internship :	From (DD/MM/YYYY) To (DD/MM/YYYY)
Suggested amount to be awarded in SGD (\$300 - \$1000) :	
I will submit an account of my internship experience as	Please select as many as you are willing to prepare: <input type="checkbox"/> a blog with photographs and weekly posts/updates <input type="checkbox"/> a written article with photographs <input type="checkbox"/> a video <input type="checkbox"/> other, please specify: _____

PART C: ACKNOWLEDGEMENT OF REQUIREMENTS (PLEASE READ AND ACKNOWLEDGE)

1.	I understand that if my application for FIP is successful, I am required to provide a detailed account of my internship experience through a medium of my choice, as indicated above. I will submit this account within 4 weeks upon completing my internship. Failure to do so will result in the withdrawal of FIP support and may cause me to face disciplinary action.
2.	I understand that if my application is successful, my host organisation is required to provide feedback on my performance to the school by completing the FIP Internship Feedback Form.
3.	I understand that I am applying for the FIP award to undertake an unpaid or volunteer internship and shall not accept any monetary compensation from my host organisation.
4.	Declaration: I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Signature of Student

Date of Submission