

APPLICATION DOCUMENTS GUIDE (FOR APPLICATION TO MPP, MPA AND MPM PROGRAMMES)

Application period: 1 August to 31 December



Online Application

- Create an online application account at <http://lkyspp.sg/gda2-2018>
- Refer to the step-by-step guidelines to guide your application at <http://lkyspp.sg/howtoapply2018>



Curriculum Vitae

- Job history in reverse chronological order (latest to earliest).
- List down (in bullet points) key responsibilities at each job/role.
- Highlight key achievements at each job/role.
- Indicate academic records (Bachelor, Master, Diploma, etc).
- List down awards/scholarships received (if any).
- Capture the essence of leadership and passion for public service.



TOEFL/IELTS Score

(Not required, if bachelor degree was conducted in English)

- If bachelor degree was not conducted in English, register at your nearest TOEFL or IELTS test centre.
- Take the test (keeping a min. of three months' preparation time ahead of the test date).
- TOEFL iBT score report is available online 10 days after the test date. Hard copy score report arrives in 4 to 6 weeks after the test date.
- IELTS score report is available online 13 days after the test date.
- A score of 100 (TOEFL internet-based test), 600 (TOEFL paper-based test) or 7.0 (IELTS academic test), is preferred.



Official Academic Transcripts and Certificates

- All degree years' transcripts/ marksheets and degree scroll.
- The degree documents must be translated into English and notarised, if the original documents were in other languages.



Two Essays

- Answer the two essay questions for the programme you are applying to. Refer to essay questions at <http://lkyspp.nus.edu.sg/admissions/how-to-apply/application-documents-required/>
- Build your central argument focussing on the essay question, giving appropriate examples to substantiate your statements.
- Be succinct and adhere to the prescribed word limit.



Two Reports of Reference

- Give details of two referees who can attest to your professional and academic capabilities, leadership potential, as well as team and work ethics.
- Preferably, the referees should know the applicant for more than a year, and can recommend the applicant for the programme.
- For MPP, an academic and a professional referee is preferred.
- For MPA and MPM, two professional referees are required.
- Referees are advised to submit their reference report via the online application system, as per the template prescribed by the school.



Career Trajectory & Organisation Chart

(For MPM applicants only)

- Describe current position and key responsibilities, size of team managed, and the relevance of your unit within the organisation.
- Illustrate and clearly point out your current position within the organisation chart, including two levels above and two levels below your current position.



469C Bukit Timah Road, Oei Tiong Ham Building, Singapore 259772
Website: lkyspp.nus.edu.sg

To visit our Admissions website, please scan the QR code below:



APPLICATION DOCUMENTS GUIDE (FOR APPLICATION TO MIA PROGRAMME)

Application period: 1 August to 31 December



Online Application

- Create an online application account at <http://lkyspp.sg/gda2-2018>
- Refer to the step-by-step guidelines to guide your application at <http://lkyspp.sg/howtoapply2018>



Curriculum Vitae

- Job history in reverse chronological order (latest to earliest).
- List in bullet points core responsibilities at each job/role.
- Highlight key achievements at each job/role.
- Indicate academic records (Bachelor, Master, Diploma, etc).
- List down awards/scholarships received (if any).
- Capture the essence of 'leadership', 'passion for public service'.



GRE/GMAT/LSAT Test Score

- GRE/GMAT/LSAT test score.
- Register for the test at your nearest test centre.
- It is advisable to keep a min. of four months' preparation time ahead of the test date.



Official Academic Transcripts and Certificates

- All degree years' transcripts/ marksheets and degree scroll.
- If pursuing undergraduate degree at the time of application, please submit: 1) an unofficial degree transcript; and 2) a letter from university stating the expected date of graduation.
- The degree documents must be translated into English and notarised, if the original documents were in other languages.



Writing Sample

- Submit a writing sample of not more than 2000 words.
- A writing sample can be a work of fiction, newspaper article, or an analytical paper written by you to ascertain your writing skills for the MIA programme.
- You may choose the best sample of your writing from a previous submission during your undergraduate degree programme.



Three Reports of Reference

- Submit information of three reports of reference on the online application form.
- For applicants who have graduated within the last five years, at least one report should come from an academic referee who can attest to your scholarly abilities.
- If you are currently pursuing undergraduate degree, it is advisable for you to submit three academic referees.



Personal Statement

- Submit a personal statement of not more than 500 words.
- State your motivations for applying to the MIA programme and its relevance to your future career development.



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